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## INVOICE

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To: Space Science Institute  
4750 Walnut Street, Suite 205  
Boulder, Colorado 80301  
Attn: Accounts Payable  
business@spacescience.org

Contractor: Jane Doe, PhD  
123 County Lane  
Boulder, Colorado 80302  
303-555-1212  
SSN: 111-22-3333

Invoice Date: 01 March 2005

Contract #: 00002

Invoice #: 1

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| <u>Item</u> | <u>Description</u>                                                                                          | <u>Cost</u> |
|-------------|-------------------------------------------------------------------------------------------------------------|-------------|
| 1           | Teleconference with NASA; participants included Dr. Williams, Dr. White, and Mr. Jones; 2/3/2005, 1.5 hours | \$120.00    |
| 2           | Prepare agenda meeting content; 2/5/2005, 4.0 hours                                                         | \$540.00    |

**TOTAL INVOICE AMOUNT: \$660.00**

  
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Jane Doe